

CITY-COUNTY PARKS BOARD

MINUTES

February 5, 2014

CALL TO ORDER

11:32 A.M.

BOARD MEMBERS PRESENT: Dennis Peterson, John Carter, Pat Doyle, Jane Kollmeyer, M.C. Beeby, Melissa Lewis, and Dave Payne

ELECTED OFFICIALS PRESENT

City Commissioner Andres Haladay

County Commissioner Andy Hunthausen

STAFF MEMBERS PRESENT

Craig Marr, Carrie Severson, Craig Marr, Thomas Jodoin, Jason Herberger, Carol Kirkland

ESTABLISH QUORUM AND REVIEW OF AGENDA

A quorum was present.

CONSENT ACTION ITEMS

The January 8, 2014, minutes were approved as corrected showing Melissa and M.C. as excused.

COMMENTS FROM PERSONS PRESENT - none

PRESENTATIONS: Craig presented the draft ordinance and explained the reasons for updating the tree ordinance which will now include boulevard landscaping and public tree requirements. He explained the specifications and standards were separated from the ordinance to allow better for ongoing updating and changes in the industry. He noted there is a need to educate the public about their responsibility for boulevard trees and landscaping even though the boulevards are public property. The ordinance will also include trees on city open lands. There will be additional review and discussion before the ordinance goes to the commission for approval.

DISCUSSION ITEMS - Standing Item: proposed regional park district: Carrie updated the board that Jefferson County has now agreed to participate and will contribute \$1000 toward the next phase of the project.

ACTION ITEMS - Approve, table, or deny motion to exchange a portion of Broadwater Estates county parkland for property owned by a private property owner. Carrie reviewed the proposal where a property owner built part of a house on county parkland and is asking to exchange his land with the county in order to sell the house. A boundary line relocation is being requested. The property owner also has trash and construction debris on the county parkland. There was extensive discussion of how the county should respond to the property owner's request. **Jane moved and Dave seconded a motion to recommend to the commission**

approval of the boundary line relocation/exchange with the following conditions/considerations:

1. Boundary fence around the private parcel to delineate parkland from private property.
 - a. The recommendation includes consideration of the type of fence to be installed that increases the visual barrier as allowed by the covenants.
 2. Removal of large rocks/boulders placed in parkland to the south and west of Lot 1.
 3. Re-vegetation of the parkland property.
 4. Removal of all personal property from the parkland
 5. Removal of all construction and personal debris from the parkland.
 6. A suitable stormwater drainage mechanism from the gutters on the house (possibly a lawn vegetation around the house).
 7. Signs to denote public parkland on south side of Lot 1.
 8. Delay approval of exchange/boundary relocation until the requirements have been completed or financially guaranteed.
- Motion approved unanimously.

REPORTS

CITY -

COUNTY - Carrie reported her short-term employee status but that she will continue working from Portland to transition her replacement.

HOLMAC - Jane reported working on wayfinding trail signs and reported the initial interviews for the rec and aquatics manager.

LINCOLN - Dennis reported Lincoln voted on parks board members. He was elected chairman.

MAINTENANCE - Craig reported there were several well qualified applicants for the rec and aquatics and arborist positions. His crew is working on snow and ice removal, repairing signs, maintaining ice rinks, and doing repairs at the pool.

RECREATION -

FAIR BOARD - No report but there was mention of the upcoming vote on the fairgrounds levy.

PLAYABLE PLAYGROUND - Stacy reported the Zombie Prom occurring in February and the princess tea party in March as fund raisers. She has also met with the Warren School PTO about updating their playground. Stacy was complimented on her volunteer efforts that bring \$250 checks from her employer Walmart.

BIKE HELENA - Pat Doyle reported on a write up in another dirt bike magazine.

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SCHOOL DISTRICT - John reported on progress on the proposed school bond.

OTHER - The Dance for Kay's Kids will be held February 28 at the civic center.

COMMUNICATIONS AND FUTURE AGENDA ITEMS (BOARD MEMBERS)

NEXT REGULAR MEETING DATE: March 5, 2014

FUTURE DISCUSSION ITEMS:

ADJOURN - 12:57 P.M.

Carol Kirkland
Recorder